**George Bird Bursary Application Form**

**Purpose and Eligibility**
Open to individuals working outside the UK who wish to further their education or professional development in transfusion medicine. The award to allow people to attend and present an abstract at the Annual Scientific Meeting and to help support wider learning in transfusion medicine through visits and attachments to transfusion laboratories and to meet managerial, operational, scientific, and clinical staff in the UK.

**Personal Details**

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| Name |  |
|  |  |
| Date of Birth |  |
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| Employer |  |
|  |  |
| Work Address |  |
|  |  |
| Email |  |
|  |  |
| Contact Number |  |
|  |  |
| Are you the first, submitting and presenting author of an abstract? | Yes |  | No |  |  |
|  |  |
| Are you willing/able to present this abstract orally? | Yes |  | No |  |  |
|  |  |
| Have you sought alternative funding for this purpose? | Yes |  | No |  |  |
|  |  |
| Amount sought |  | Granted |  | Pending |  | Refused |  |  |
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**Manager Details**

|  |  |
| --- | --- |
| Name |  |
|  |  |
| Job Title |  |
|  |  |
| Work Address |  |
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| Email |  |
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| Contact Number |  |
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**Supporting Statement – Applicant**

Using no more than 750 words, provide a statement outlining the benefits you will receive should you be awarded the George Bird Bursary including an outline of what further visits and attachments you have planned to transfusion laboratories and units in the UK. Please attach a letter of support from the transfusion laboratories or haematology units.

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**Supporting Statement – Employer**

Using no more than 500 words, provide a statement outlining the benefits the applicant will receive should they be awarded the George Bird Bursary and how it will enhance their current role. . Please indicate what additional support is available to help fund visits and attachments you have planned to transfusion laboratories and units in the UK.

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**Terms and Conditions**

ELIGIBILITY: Qualified transfusion professionals working outside of the UK may apply for the bursary. Applicants do not have to be a member of BBTS to apply and should be healthcare staff, including medical, scientific, nursing and donor organisation staff, working in a recognised institution in any country in the world outside the UK. Applicants must work in a field related to blood transfusion and have an adequate standard of spoken and written English for the abstract presentation.

The awardee will receive complimentary BBTS Annual Conference registration and accommodation and re-imbursement of their flight costs to visit the UK for the conference. The award amount offered by the BBTS in the invitation letter will be the total amount of funding available for all the costs incurred in visiting the UK for the conference. The award amount needs to cover the costs of; return flights to the UK and all legitimate travel costs incurred during the visit, visa processing costs, accommodation costs, meals and all other subsistence costs. Reimbursement for these travel expenses can only be made with valid receipts. An additional £500 will provided to the awardee on their arrival in the UK to help towards visits and attachments planned to transfusion laboratories and units in the UK. Additional funding for accommodation and subsistence must be provided by the awardees organisation and should be described in the employer’s supporting statement.

The successful applicants will be invited to attend the BBTS Annual Conference as a guest of the society. The society will organise and pay for the award winner's conference registration costs. The conference registration normally includes daytime catering and one or two evening social events to which the award winner will be invited. Any successful applicant wishing to bring an accompanying person to the conference must do so at their own expense (visa, travel, accommodation, conference registration costs) however a complimentary ticket to the social events will be offered to that person.

If the successful applicant cannot pay the cost of flights and/or accommodation up-front we would encourage your employer to book and pay the costs which will then be reimbursed by the BBTS (valid receipts are required). Financial payment of the award amount agreed will be made directly to the individual/employer via a BACS payment after the conference and/or training placement.Under no circumstances will money be sent overseas to the award winner in advance of their arrival in the UK. However, £500 will provided to the awardee on their arrival in the UK to help towards visits and attachments planned to transfusion laboratories and units in the UK.

Selection will be based on the relevance and quality of the abstract, and the apparent benefit to the individual and their employer given by attendance at the Annual Meeting and through visits and attachments planned to transfusion laboratories and units. Preference will generally be given to applicants from institutions that have not previously benefited from an award. Selected candidates will be expected to apply for a visa immediately if required and a copy of this visa will be required before the Award is confirmed.

All successful applicants will receive complimentary registration to the Annual Meeting. Flights to the UK will be Economy Class; unusually and at the discretion of the BBTS these may be arranged by the BBTS conference organisers. Accommodation will be arranged by the BBTS conference organisers, including an overnight stay before the Annual Meeting opens. Airfares, visa and necessary meal costs will be refunded on presentation of receipts. Preference will generally be given to any applicant receiving an oral presentation.

A report of the visit (not more than 1,000 words) must be sent to the BBTS within one month of the visit. This report may be published in the BBTS newsletter, in whole or part, subject to editorial approval. Applications will not be processed without the following documentation:

* Completed application form including supporting statements from applicant and their employer
* Documentation from your employer confirming approval for a leave of absence if successful, plus confirmation they will act as your Guarantor. Subsistence and travel costs will be reimbursed to you or your employer via BACS payment at the end of the conference / training.
* An abstract submitted via the BBTS online system conforming to the BBTS requirements set out via the system. You must be the first, submitting and presenting author of an abstract which has been accepted for the Annual Meeting.
* **Evidence of a Visa application.**Please contact david.noble@bbts.org.uk for a letter of support.
* A copy of the photo page of the your passport
* Current Curriculum Vitae (CV)

**Declaration**

I agree to the terms and conditions of the BBTS Bursary

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| Name |  |
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| Signed |  |
|  |  |
| Date |  |

**Completed applications should be returned via email to bbts@bbts.org.uk** by the date displayed on the website. If you have any queries please contact the office on 0161 232 7999